



**CAW 1016 / NAV CANADA Classification System Review
Communication Bulletin No 08 – 07 - April 21, 2008**

In an effort to gain additional understanding on how to make the job data collection tool, Position Data Questionnaire (PDQ), more user friendly, Deloitte Touche was asked to facilitate a session with selected participants of the project test phase. We also participated in the session. Stefanie Gunn of Deloitte Touche led the participants through a number of areas to try and determine how the tool can be made more understandable and how the process might require less effort (time/thinking). Always the objective in mind is to capture complete job based data through a transparent and joint incumbent/manager approach.

The discussion that occurred highlighted several areas of not only potential structural change to the PDQ but also training on roll-out of the data collection phase through to additional visible support to incumbents and managers while they complete the PDQ.

The team is very appreciative of the thoughtful observations and recommendations offered during this session. Based on the discussion, Deloitte Touche is presently preparing their recommendations for changes to the PDQ and process of job data gathering. These recommendations will form the basis of a meeting that will be held May 1 in Ottawa. At this meeting the full working group will decide on an approach for collecting job data from the 1016 members and their managers. Along with this will be a detailed project plan.

We commit to provide everyone with a further update before mid-May regarding next steps.

Regards,

A blue ink signature of Shawn Wood, consisting of several overlapping loops and a long horizontal stroke.

Shawn Wood
President CAW Local 1016

A black ink signature of Barbara Gagné, written in a cursive style.

Barbara Gagné
Manager, Labour Relations and
Classification Projects